

## **KSS PAC General Meeting Minutes**

### **Tuesday September 12, 2023**

#### **Attendees**

- Deannie Zahara
- Tamara Carroll
- Cassaundra Scheibe
- Carlee Wiebe
- Camila Biffard
- Pavla Horak
- Robyn Springer
- Michelle Kershaw
- Denise Kenney
- Rachel Hurley
- Jayme Bush
- Mathew Kresina
- Cheryl Gawley
- Karen Hatch
- Azade Rafiee
- Engeline Vitalea
- Akm Parvez
- Rabaiya Sultana
- Julia Rincon
- Jody Bekhys
- Shelley Courtney
- Candice Henriques
- Joelina Venancio
- Leslie Atwell
- Scott Parker

#### **1. Meeting Called to Order at 6:30pm**

**2. Introductions** – Everyone in attendance introduced themselves.

**3. Adoption of the Agenda** – Approved by acclamation.

#### **4. Approval of May 2023 previous meeting minutes**

Motion to approve the minutes moved by Camilla Biffard, seconded by Cheryl Gawley. Motion passed.

#### **5. Principal's Report (Scott Parker)**

- School has started and is going well.
- Athletics have started up, with some games already played.
- There will be a Grade 10 parent night on Thursday, perhaps a good time to ask for an Indigenous Chair if a PAC exec member can attend. Candice Henriques will attend to represent the PAC and let people know that an Indigenous Chair is needed.
- Question from Camilla Biffard – Some school buses seem to be arriving late to KSS in the mornings. Reply from Scott – The admin is aware that this has been happening, and they're trying to sort it out.
- Question from Shelley Courtney – Is there an opportunity for more public buses to provide transit from KSS? They are so full that kids have to wait for multiple buses to get on. Reply from Scott – This would be a great issue for parents to advocate for, either through COPAC or directly to BC Transit.

## **6. Executive Reports**

**a) Co-Chair** (Karen Hatch) – No report

**b) Treasurer** (Cheryl Gawley)

- Last year we received \$36,000 gaming funds and allocated all but \$2000. We are still waiting for some of those items to come in, such as the basketball uniforms, elevated camera for the football team. Waiting for \$19,000 to come out.
- This year, the gaming funds haven't arrived yet and we don't know how much yet. We are assuming it will be similar to last year. Once the money has arrived, we will ask teachers to put in their requests for funding and we will allocate it at the October meeting.
- A stale cheque went through the bank for \$300 from 2020. Apparently you have to put a request into to stop the payment. We may want to look at any other stale cheques and put a stop on them.
- There is currently \$1,927 left in the gaming account to allocate.
- There is currently \$2,960 in the general account. We also have a GIC – when it comes due, it will go into the general account.
- Last year's gaming report will be finished and submitted by the end of the month. There has been an extension for getting that in because of the fires.

**c) Secretary** (Norah Bowman) - absent

**d) Academic Chair** (Cassandra Scheibe) – No report

**e) Athletic Chair** (Leslie Atwell) – No report

**f) Fine Arts Chair** (Robyn Springer) – No report

**g) Indigenous Chair** – VACANT

- Karen asked people to spread the word to other parents that the Indigenous Chair position is still open, and it's an important position to fill. Shelley asked if the Indigenous Representative at the school could get the message out to the parents of indigenous students about the need for someone to fill this position.

**h) Technical Education Chair** (Matthew Kresina) – No report

**i) Student Support Chair** (Jayme Bush) – No report

**j) COPAC Representative** (Deannie Zahara)

- Email PAC contact info (president and COPAC rep) to the COPAC.
- Some upcoming COPAC events:
  - COPAC hosted an ADHD presentation by Dan Duncan last year and 442 people attended the Zoom presentation. COPAC is hosting another Zoom ADHD

- presentation by Dan Duncan on Tuesday October 17<sup>th</sup>.
  - Treasurer 101 will be hosted by Roslyn (COPAC Treasurer) on Tuesday October 3 over Zoom.
  - There may be a social media presentation by Paul Davis, but they need to coordinate 4 schools to participate in sharing the costs. More details to follow.
- COPAC is asking for parent's feedback on the revision of Policy 703 - Relations with Parents of Students, as this impacts parents who are also employees of SD23 in their ability to serve as an Executive Member of PAC or COPAC. COPAC will ask the board to defer to later than the next school board meeting on Oct 4<sup>th</sup>, as more time is needed to give PACs a chance to discuss and give feedback.

## **7. Unfinished Business**

- Meeting dates and Zoom. Discussion was held about hybrid meetings, as while it would be great to do a hybrid model if possible, there have been technical difficulties in the past. It would be best to stick with alternating in person and Zoom with no hybrid options. All meeting dates are on the KSS website.
- The PAC would like to put together a document outlining the roles and responsibilities of PAC members and put it on the website or google docs site.
- If you have a PAC related question for Scott Parker, please go through Karen/Myrna to prevent email confusion. Send your question to Myrna and Karen first so they can make sure Scott's not getting the same question repeatedly
- There will be an exec meetings in early Nov to go over submission requests for gaming funds.

## **8. New Business**

- We will need to fundraise for teacher appreciation and COBSS bursaries. Discussion of fundraising tabled until next meeting.
- Call out for fundraising requests from teacher for gaming funds to be sent to Scott by Sept 30, Scott to send to PAC by Oct 10, PAC exec to review by Nov 1 for the Nov 14 in person meeting to discuss and vote on distribution of funds.

## **9. Parent Questions/Comments**

- KSS website, PAC page, and weekly Whoo's News are sources of information for parents. KSS PAC email is kss.pac@sd23.bc.ca

## **10. Meeting Adjourned at 6:58pm**

Deferred until next meeting:

- Camilla would like to run for co-COPAC Rep, sharing the position with Deannie.
- Discussion about two classes per day schedule, and impact on student learning.

**Next Meeting** - Tuesday October 10, 2023, 6:30pm on Zoom