

My Personal “Brag Sheet”

Letter of Reference / Scholarship Nomination

DATE LETTER IS REQUIRED: _____

Reason for letter (name of bursary or grant, employer or job title, post-secondary entrance): _____

STUDENT'S FULL NAME: _____ Grade Level: _____

Phone Number: _____ Cell Phone Number: _____

ACADEMIC ACHIEVEMENTS

Applicable course information (especially for the teacher writing the letter):

SEMESTER 1			SEMESTER 2		
Course	Mark	Work Habit	Course	Mark	Work Habit

Other academic achievements: (ex: Work Experience, AP Program(s), French Immersion, etc.)

PERSONAL/ACADEMIC/CAREER GOALS

Next Year: _____

In 5 years: _____

ATHLETIC ACHIEVEMENTS

At KSS: _____

Outside of school: (ex: Community, Select, Provincial or National Team) _____

~ HELP YOUR REFERENCE WRITE YOU THE LETTER YOU NEED! ~

EXTRACURRICULAR ACHIEVEMENTS

School-based clubs / activities: (ex: Choir, Drama, etc. Note years participated)

Outside of school clubs / activities: (ex: Youth Group, Cadets, Guides, etc. Note years participated)

RECOGNITION

(examples, Grade 8 piano, Employee of the Month, athletic/fine arts achievement, skills competition....)

LEADERSHIP and/or SERVICE ROLES (ex: LINK Crew, Grad Council, Student Council, etc.)

At KSS: _____

Outside of school: _____

SPECIAL TRAINING (ex: First Aid, CPR, Food Safe, Lifeguard, etc.)

HOBBIES & INTERESTS

OTHER INFO WORTH MENTIONING: (ex: Paid employment, years worked, duties etc.)

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