



Kelowna Secondary School

École Secondaire Kelowna

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Updated: Thursday, February 4, 2021

Dear Students,

Our top priority is to ensure a safe and healthy environment. Please keep this list as a reference of our health & safety protocol at KSS during the COVID-19 pandemic.

- **Enter KSS through any door.**
- **Use hand sanitizer or wash hands immediately upon entry to KSS and upon entry to portables.** Any students that goes off school grounds, must sanitize or wash hands again upon return.
- **Wash or sanitize hands repeatedly throughout the day**, especially when leaving an area of the school used by multiple people.
- **Physical Distancing is strongly encouraged**
- **Masks are required in all indoor areas** (including on the bus)
 - Exceptions include:
 - When sitting / standing at own work station only
 - Eating / drinking (must be properly physically distanced)
 - All KSS students must wear a mask indoors (including on buses) except when sitting or standing at their desk/workstation in a classroom or learning space.
 - When you are moving around the classroom, your mask must go back on.
- **Please follow:**
 - Directional arrows on floors
 - Handwashing protocol signs
 - Physical distancing reminders
- **Hallway Traffic:** there are directional arrows installed on hallway floors, encouraging distancing while keeping to the right-hand side of the hallways.
- **Do not share:** personal items such as pens, food, beverages, phones, personal devices. If necessary educational tools are shared, wash or sanitize hands before and after use.
- **Paper / Books:** No evidence of transmission of COVID-19
- **Water Refill stations** – may be used to refill personal water bottles. Water bottles should be labelled with individuals' names.
- **No lockers** will be used at this time.
- **Routine Daily Health Checks:** are to be performed by every student and staff member the day before coming to school. See the school newsletter or KSS website for the Daily Health Check.
- **The Daily Health Check can also be accessed here:**
<http://www.sd23.bc.ca/Publications/Daily%20Health%20Check%20Form.pdf>
- **Main Office:** Please call or email office staff rather than coming into the office whenever possible. For emergency matters, only one person at a time (staff and students) may enter the office foyer area in front of the plexiglass. Please stay outside the half-door. If a meeting is needed / an appointment made, please wait to be accompanied to the conference room for physical distancing.
- **Mental Health Supports:** We know that these are very unusual and uncertain times for many. With this can come increased anxiety for some. Please continue to reach out to your supports at school, at home, and in the community to support your mental health.