

❑ CREATE ACCOUNT

- Visit www.myBlueprint.ca/sd23
- Select **Kelowna Senior Secondary** from the drop down list in the new user box and click **Create Account**
- Select **Grade 10** and click **Next Step**

Complete the Hello! Welcome to myBlueprint form

- Enter your **Email** address
*We recommend students use their **School District No. 23**
Email: firstname.lastname@sd23.bc.ca
*however, students can use any email account they wish.
Remember, if you forget your password, the reset password information will be sent to this email address
- Enter a **Password** you will remember!
- Enter your **First and Last (Legal) Name**
*Hint – your legal last name is on the class attendance list
- Enter a **Birth Date**
*this helps myBlueprint with the registration process
- Select your **Language** preference
- Click **Create My Account**
- **Congratulations!**
You have this myBlueprint account for life!

❑ LINK WITH YOUR TEACHER

- From your Home Screen, click on the **Toolbox**
- Select **My Links**
- Click **Add Teacher** - **Note:** You can also link with your counsellors or parents

Add Teacher Link

Linking allows your Teacher to see your myBlueprint account and progress

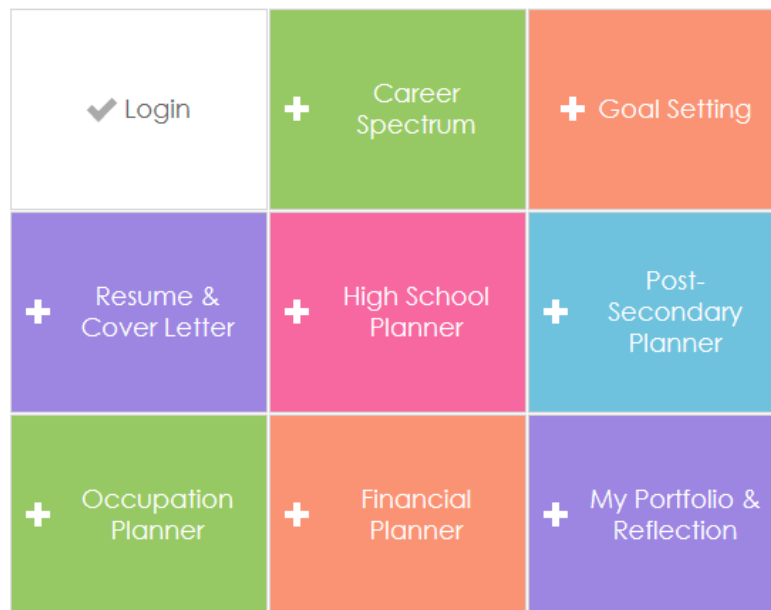
- Find your **Teacher** and click **Send Request**
- Click the **Home** link at the top left to return to the myBlueprint Home page!



Mr. Begg	Send Request
Mrs. Blancher	Send Request
Mr. Bourdon	Send Request
Mr. Carlson	Send Request
Ms. Graham	Send Request
Mr. Kaiser	Send Request
Mr. McCrady	Send Request
Mrs. McGarvey	Send Request
Mr. parmar	Send Request
Mr. Sodaro	Send Request

☐ TO COMPLETE 100% PROGRESS FOR GRADE 10

- From your **Home Screen**, mouse over each box and review the requirements
- Click on any box to get started and complete an activity
- Once you complete every activity, your progress tracker will reach 100%



☐ GRADE 10 EXPECTATIONS

- ✓ **Career Spectrum** – complete the **Learning Styles, Personality, Interest & Knowledge Survey**
- ✓ **Goal Setting** – add **2 Goals** of your choice
- ✓ **Resume & Cover Letter** – add **Upload a Completed Resume to My Files**
- ✓ **High School Planner** – plan courses for **Grade 11**
- ✓ **Post-Secondary Planner** – favorite **1 Opportunity**
- ✓ **Occupation Planner** – favorite **1 Occupation**
- ✓ **Financial Planner** – Create a **Budget** (min 5 fields)
- ✓ **My Portfolio** – add **2 Boxes** and write a **Reflection** for at least 1 of the boxes