

KSS PAC AGM

Tuesday, May 20, 2025, 630 p.m., KSS Library

In attendance: Sarah, Cheryl, Glenn, Abbey, Jayme, Mike, Cadre, Camila, Julie (Vice Principal)

1. Welcome and meeting called to order at 6:36pm
2. Adoption of the agenda after date amended to show correct date

Motioned by Jayme

Seconded by Cheryl

Passed

3. Approval of April meeting minutes

Motioned by Cheryl

Seconded by Cam

Passed

4. Approval of 2024 AGM Minutes Motioned by Cadre, Seconded by Abbey
5. Principal's Report-Julie Loveridge-Marks
 - a. Passed on a Thank you from Rugby for Tackle matt- Sr Boys going to provincials
 - b. Update on athletics-Track and field valleys happening now. Sr girls soccer to provincials, Sr girls 7 rugby to valleys, jr boys to valleys, Sr boys rugby to provincials, two ultimate frisbee teams
 - c. Upcoming events
 - i. Music department:
 1. June 2,3 band concert nights
 2. June 12 Jazz at the Laurel
 3. June 14 All Choirs at St Michaels
 4. June 17 Jazz combo night in MPR
 - ii. Drama Department
 1. New Works Productions May 26-30
 - iii. May 21-22 multicultural festival
 - iv. June 7 commencement
 - v. June 12 indigenous commencement
 - d. Middle schools are beginning their tours and pep rallies this week. There are 245 students from KLO, 22 students from Glenrosa Middle and 344 students coming from DR Knox.
 - e. The admin team is working on the schedule for next year. Anticipating 11 new teachers for KSS
6. Executive Reports:

Co-Chairs – Sarah Bendall (Karen absent due to track and field)

- Everything has been switched over from Karen to Sarah.

Treasurer – Cheryl Gawley

- We have \$47 K in the bank with \$33K still waiting to be spent. We do have a new accountant in the office. Not sure if that is part of the delay.

- Our general account has \$2,500. It is higher than expected because we were able to fund the COBBS bursaries through online donations. I will contact the bank with our changes after tonight and get that started.
- I've applied for the gaming grant for next year.
- I'm putting together binders and a USB stick with all my info and emails.
- Discussed Owl costume. We talked about it in the fall, requested more information from the teacher who requested it, PAC did not hear back. Julie to follow up.
- Deadline for receipts June 16, 2026. Admin to inform teachers.
- Sarah sent Julie a list of outstanding receipts.
- Email Request from Mr Parker to increase funding for MPR projector

Motion to bring total funding from \$5,000 to \$8,000 to pay for the projector for the MPR.

Motioned by Sarah

Seconded by Abbey

Passed

- Report accepted- Abbey, second Cadre

Secretary – Camila Biffard- nothing to report

Academic Chair – Jing Li- absent- Nothing to report

Athletic Chair – Glenn Kissman-see above

Fine Arts Chair – Abbey Westbury

- New drama plays coming soon
- Jazz bands and choir went to Whistler, enjoyed same

Indigenous Chair – Sharon Whiting

- Sharon received Information and Events from the Indigenous department by email at various times, as they occurred. The Indigenous support staff are a great assistance to the Indigenous students who choose to accept some or all that is available. As well as many activities and learning of the Indigenous cultures, assistance is provided for mental health and tutoring – on a continuous basis throughout the school year.
- Currently, Steve Kelly and Dawn Dionne are the advocates at KSS and Jody Dargatz is the advocate with eSchool23.
- Year Overview
 - September 20, 2024 was the 15th Annual Okanagan College Powwow which drew in many from KSS and other Kelowna schools.
 - In the fall some grade 11 and 12 students volunteered to help at the Primary Winter Gathering at the Kelowna Fish and Game club to help mentor and engage in culture Grade 3 Indigenous students. There was drumming, singing, dancing, arts/crafts, storytelling and food provided.

- In May 2025, the students planned things for Red Dress Day and Moosehide Campaign, to go to elementary schools to share knowledge such as stick games, beading and possibly drumming.
- May 7th Indigenous parents and students were invited to the Central Okanagan Public Schools' Equity in Action Agreement for Truth and Reconciliation (2020-2025) REFRESH Community Gathering. The purpose of the Gathering was to review the current Equity in Action Agreement and invite community feedback to inform the development of the next Agreement.
- Available to Indigenous students in grades 8-11 is a one-week Summer Science Program camp at UBC-Vancouver. The camp is in August with the deadline to apply in June.

Technical Education Chair – Matthew Krisina-absent- Nothing to report

Student Support Chair – Jayme Bush

COPAC Representative – Cadre Simpson- see full report from President Nicola Baker below

- Discussed restorative justice presentation
- Cam to look into

Clubs Chair - Deannie Zahara- absent- nothing to report

- Deannie has reached out to contact but has not heard anything back
- Discussed having follow up with clubs who receive funds from PAC. This will encourage rec

7. Unfinished Business

- a. Update on Teacher appreciation plans
 - Cam Gluten free, coffee
 - Arrive at 7
- b. Report on Student Learning Conversations – Cadre
 - i. Initially focused on community building
 - ii. Benchmarks included decreased vandalism in bathroom
 - iii. Students are feeling safer
 - iv. Now focusing more on academics
- c. Indigenous students going into classrooms to support teachers in including indigenous concepts
 - i. Sharing positive aspects of their culture
- d. Update on proxy for the BCCPAC AGM
 - i. Form is done, Nicola is attending this weekend

8. New Business

- a. Election of officers

Chair – Sarah Bendall

Treasurer – Mike Moore

Secretary – Camila Biffard

Academic Chair – JIng Li

Athletic Chair – Glenn Kissman

Fine Arts Chair –Abbey Westbury

Indigenous Chair – Sharon Whiting

Technical Education Chair – Jayme Bush

Student Support Chair – Matt Krisina

Clubs Chair- Deannie Zahara

COPAC Representative – Deannie Zahara

Motion to elect the above PAC Members into the positions as stated above

Motioned by Cadre

Seconded by Jayme

Passed

----- Amended Minutes – vote by email after meeting concluded as it was missed during the meeting

- b. Need to change signatories to new executive members and remove those leaving the executive

Motion to add Mike Moore (new Treasurer) and Sarah Bendall (new Chair) to the banking signatories and remove Cheryl Gawley (past Treasurer) and Karen Hatch (past Chair)

Motioned by Mike

Seconded by Cam

Passed

----- End amended minutes

- c. 2025-26 Meeting Dates all at 6:30pm

September 9, 2025 – in person

October 14, 2025 – in person semester 1 budget meeting

November 18, 2025 (due to Nov 11 being a stat holiday) – zoom

January 13, 2026 – zoom

February 10, 2026 – in person semester 2 budget meeting

April 14, 2026 – zoom

AGM May 12, 2026 – in person

Motion to accept the dates above for 2025-26

Motioned by Abbey

Seconded by Jayme

Passed

- d. Discussed having more presentations from clubs and teachers
 - i. Restorative justice talked about at copac - Cam to look into

9. Adjournment at 7:32

Appendix 1 - COPAC UPDATE

At our meeting, we acknowledged that May 5 is Red Dress Day, the National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two-Spirit People. This day serves as a solemn reminder of the ongoing crisis of violence against Indigenous women, girls, and 2SLGBTQIA+ individuals across Canada. The red dress symbolizes the lives lost and the voices that must be heard.

Our Board representative, Trustee Chantelle Desrosiers and Superintendent Kaardal shared updates regarding the more than \$5M budget pressure in our district this year and the ways SD23 staff have recommended we deal with budget challenges. Thankfully we will not see a loss to teaching or CUPE staff. There have been some changes made at the district level but all efforts have been made to maintain service levels across the district. Please share questions or concerns with us anytime.

We discussed the work COPAC is doing with our provincial partner DPACs on advocacy for increased funding to public education in BC. We are particularly focused on increases to address inflation over the last several years and increased costs of teacher and staff illness. COPAC is signed on to a letter to Premier Eby along with other DPACs. If your PAC would like to send a letter, please connect with Nicola for help on content. We have also included a "backpack" template if any students or families would like to write a letter to the Premier about how underfunding the education system impacts them directly.

We discussed how PACs can connect with their school Principal to hear about how budget pressures are impacting your school and to collaborate on meeting the pressures in creative ways. Consider your PAC financial support may be best used in a different yet still meaningful way in tighter budget years. We want to make it clear that PACs cannot fund staffing or core operational needs—but they can support a more nuanced approach to easing strain. Please reach out if you would like to discuss.

****It's budget season for SD23** – If you are interested in the budget development discussions, School Board meetings and Board Planning and Finance committee meetings are open to the public. See this link for upcoming meeting agendas.

<https://pub-sd23.escribemeetings.com/?Year=2024>

As it is budget season in SD23, it's a great time to request your school principal share their School level budget with your PAC. There may be opportunities at this time of year to have input on a number of budgetary decisions for your school as well as work in a more collaborative manner to plan your PAC budget for 25/26 school year in support of school wide goals.

****COPAC Events:**

- **COPAC Discussion on BCCPAC Resolutions for any interested PACs – May 15 6:30pm**
<https://sd23.zoom.us/meeting/register/Fjp3TMK4T16nhimQCcPBcg>
- **COPAC Social on May 27 6:30-8:30pm. PLEASE RSVP** - COPAC Executive will once again be holding a fun, informal social event to show appreciation and celebrate another successful year. This year the social will be held at Central School gym (1825 Richter St, Kelowna, main entrance is on DeHart Ave). We would love to see PAC Presidents, COPAC Reps and if you'd like to bring another PAC executive from your team, please let us know so that we can accommodate numbers. We will have snacks and non-alcoholic drinks.
<https://forms.office.com/r/cj1iMByTKb>
- **SAVE THE DATE:** COPAC will be hosting Hannah Beach -Understanding Adolescence workshop for parents. Save the date: October 16th, 2025 via zoom. More details to come in the fall.

***BCCPAC**

BCCPAC AGM May 23-25, Prince George BC and Online

Proxy forms are due May 14th to BCCPAC. Please have your signed proxy forms to COPAC ASAP. Thanks to everyone who has already returned their signed proxy forms and assigned their Proxy vote to COPAC.

COPAC President, Nicola Baker, will be attending the AGM in person on behalf of COPAC, parents of SD23 and any member PACs wishing for us to carry a proxy for you.

Proxy form: <https://www.bccpac.bc.ca/index.php/events/conference-agm/agm/proxy-form>

***IMPORTANT: BC Gaming Application Deadline June 30 and BCeID**

PAC Gaming grant applications are open now until June 30. Please ensure your PAC completes this application process as Gaming has been unforgiving to late applicants the last few years. Please also remember to ask your treasurer to register for a BCeID for your PAC. BC Gaming now requires all PACs to have a BCeID to submit gaming registration and reports. This can take some time as the code comes via letter mail to your school. Please ensure you let your school admin team know that you are anticipating this mail as it arrives addressed to the “Chief Financial Officer” and unfortunately we have seen some letters arrive without the “Parent Advisory Council/PAC” title as it seems to be too long for the address line. This can be confusing for your school administration!!

***Summer Camp Registrations**

Note that Geering Up UBC-O, WWEST and CampOC are accepting registrations for summer camps.

***Community Partner Resources**

Several of our community partners have reached out and asked us to share materials for your PAC and for your parent communities. See the attached fliers from:

- **WWEST – West Coast Women in Science, Engineering, and Technology** is an inspiring team of STEAM educators bringing hands-on science learning to youth across western Canada. We're fortunate to have them based in Kelowna and actively involved in our STEAM Ecosystem BC – Okanagan. WWEST regularly visits SD23 classrooms, offering free science workshops, and participates in school carnivals and community events. They're also available to partner with your PAC to host exciting STEAM events at your school. While their services are free, WWEST is grant-funded—so donations make a big impact and are often matched by grant programs. Please consider supporting WWEST to help them continue their incredible work in our community!
- **BGC Okanagan** Restorative Justice Program (we will work to bring this team to a future COPAC meeting in the fall of 2025). This group is available to attend your school PAC meeting to speak to parents in your community about their programming.

***Ministry of Education & Child Care:** Recently MECC has supported several sessions by Open Parachute on Substance Use Prevention. Recordings of 2 sessions are available online.

- **Session 1 - Substance Use Prevention: A Guide for Parents**: This session focuses on practical **conversation tools** for speaking about substance use prevention with your children.
- **Session 2 - Substance Use Prevention Part 2: Mental Health & Decision-Making**: This session focuses on the specific skills that you can teach your child and youth that lead to substance use prevention.

Appendix 2 – Budget Report

KSS PAC - GAMING FUNDS BUDGET - 2024/2025

Category	Teacher	Item	Total Requested	Amount Approved	Spent	Difference
Academics						
Avid Readers Book Club	Franz	Books	1,000.00	\$500.00	\$478.48	\$21.52
Creative Writing Class	Franz	Publish a magazine project	250.00	\$250.00		\$250.00
Debate Club	Bresch	Regional tournament	700.00	\$300.00	\$274.00	\$26.00
Spanish	Kolesar	Mexican Restaurant field trip	500.00	\$300.00	\$150.00	\$150.00
French	Hazel	French Lunch Gr 12, French Breakfast Gr 10	900.00	\$620.00	\$620.00	\$0.00
Social Studies	Kehler	Religion Field trip	700.00	\$300.00		\$300.00
Science	Bourdon	Rocket models	251.14	\$251.14	\$251.09	\$0.05
English	Cullham	Guest writer for workshop(Also a \$450 option)	750.00	\$0.00		\$0.00
			5,051.14	\$2,521.14	\$1,773.57	\$747.57
Applied Skills						
Robotics Club	Harris	Registration fees for competition in the States	8,200.00	\$2,000.00		\$2,000.00
Automotive	Schultz	Battery Charger	1,853.54	\$1,853.54	\$1,853.54	\$0.00
Automotive	Schultz	Vinyl cutter	3,027.39	\$0.00		\$0.00
Automotive	Schultz	Holst	18,277.99	\$0.00		\$0.00
			31,358.92	\$3,853.54	\$1,853.54	\$2,000.00
Athletics						
Field Hockey	Price	Field Hockey uniforms	3,581.11	\$3,581.11	\$3,581.11	\$0.00
Field Hockey	Price	Travel and tournaments to Vancouver	9,000.00	\$0.00		\$0.00
Dance Fitness	Zaseybida	Guest Instructor (\$1500) & equipment (\$1000)	2,500.00	\$1,100.00	\$460.00	\$640.00
Dance Club	Zaseybida	Choreographer & costumes	1,500.00	\$300.00	\$300.00	\$0.00
Yoga	Zaseybida	Yoga field trip	600.00	\$300.00	\$70.00	\$230.00
Football	Cartwright	Helmets	3,000.00	\$3,000.00	\$2,510.65	\$489.35
PE	Bresch	Cross school Connection	250.00	\$0.00		\$0.00
Rugby	coaching staff	Crash mat	2,037.00	\$2,037.00	\$2,037.00	\$0.00
			22,468.11	\$10,318.11	\$8,958.76	\$1,369.35
Fine Arts						
Theatre	Cicciotelli	New LED Lighting in the theatre	2,392.32	\$2,392.32		\$2,392.32
Jazz/Choral	French	Tournament fees	9,000.00	\$2,600.00		\$2,600.00
			11,392.32	\$4,992.32	\$0.00	\$4,992.32
Student Resources						
BIPOC	Drescher	Meetings & Speakers	1,000.00	\$500.00		\$500.00
Diversity Field Trip(?)	Zaseybida	Local PE developed Community Connections	1,360.00	\$740.00	\$223.00	\$517.00
KSS Resource	Boersma/Cochrane	Games	400.00	\$400.00	\$186.81	\$213.19
			2,760.00	\$1,640.00	\$409.81	\$1,230.19
Other						
Other	Garbelya	School Mascot	6,000.00		Waiting on Information	
Foods	Kraft	Preparing food for student events during the year	770.92	\$770.92	\$769.98	\$0.94
Cribbage Club	Freeman	Make cribbage boards and buy accessories	500.00	\$500.00		\$500.00
Leadership	Garbelya	Colour Printer	700.00	\$0.00		\$0.00
Global Awareness	Wrauley	Popcorn machine & Supplies	336.69	\$800.00		\$800.00
Leadership	Triggs	MPR Projector	5,000.00	\$5,000.00		\$5,000.00
			13,307.61	\$7,070.92	\$769.98	\$6,300.94
Total Ask						
			86,338.10	30,396.03	13,765.66	16,630.37
2nd Round						
Athletics - Track	Jeff Begg	2 way radios	893.67	\$893.67		\$893.67
Ultimate Frisbee	Ashlee Davidson	Frisbees and shipping	795.00	\$795.00		\$795.00
PE	Zaseybida	Choreographer	800.00	\$300.00	\$300.00	\$0.00
Dance Fitness	Zaseybida	Guest Instructor	1,000.00	\$900.00		\$900.00
Yoga	Zaseybida	Field trip (300) & Guest Instructor (300)	800.00	\$600.00		\$600.00
Applied Skills	Freeman	Plotter Ink	711.20	\$711.20		\$711.20
BIPOC	Drescher/Ragobar	Multicultural Day	500.00	\$500.00		\$500.00
Grad	Ragobar	Grad venue	1,300.00	\$1,300.00		\$1,300.00
Music	French	Music stands	12,000.00	\$0.00		\$0.00
		Travel		\$2,000.00		\$2,000.00
		Bass Trambone		\$3,000.00		\$3,000.00
		Baritone Saxophone		\$3,500.00		\$3,500.00
Athletics	Parmar	Pixellot Camera	2,500.00	\$2,500.00		\$2,500.00
				\$16,999.87		\$16,999.87
				\$47,395.90	\$13,765.66	\$33,630.24
		Gaming Grant	36,400.00			
		Residual 2023/24	2,813.82			
		Monies from prior years not spent	8,182.08			