

KSS PAC Meeting

Agenda Apr 14, 2026

We gratefully acknowledge that we are on the unceded, traditional territory of the Syilx Okanagan People.

1 INTRO BUSINESS

In attendance: Camila B, Mike M, Glenn, Abbey W, Jayme, Janine M, Deannie, Jing L, Sharron, Mathew, Jim L, Jordan L, Sarah B (briefly)

1.1 ADOPTION OF THE AGENDA

Motioned by Jayme

2nd by Abby

Passed

1.2 APPROVAL OF PREVIOUS MEETING MINUTES – FEB 2026

Motioned by Jayme

2nd by Abby

Passed

2 GUEST SPEAKER

Jordan Long - KSS School Participatory Budgeting

Jordan would like to start a participatory budgeting initiative at KSS, the first round will be in Social Studies classes. Students will brainstorm, vote on and implement an idea for school. Some examples from school in Arizona were sun shade, gardens, water bottle filler. The first year will be a trial.

SEE Appendix 1 for all the slides.

- Feedback from PAC was to inform Jordan about the Gaming funds from BC gaming and about the limitations put on the funds as well as any capital projects that need to go through the school district and can take time.
- Mike said we had already earmarked \$2,000 this year. Jordan will need to re-apply next year.
- Feed back that to encourage excitement in the program as students are only there for three years to run it every year.

3 PRINCIPAL'S REPORT

Jim Laird

See Appendix 2

4 CHAIR REPORTS

- Academic Chair – Jing
 - Science department- Sustainable Engineering class has toured the UBC civil engineering department as well as the wastewater treatment plant.
 - AP courses are almost done, students are preparing for AP exams.
 - English 12 students are preparing for literacy assessment.
 - Three KSS students have written pieces in the Polar Expressions publication.
 - Avid readers club is meeting once a month, the last book they read was Reasons we Break byJesmeen Kaur Deo, a BC author.
- Athletic Chair - Glenn
 - lots of sports going on- soccer, ultimate, track and field, rugby and golf.
 - Suggestion that athletics websites be updated.
- Fine Arts Chair – Abbey
 - Kelowna Art Gallery- Art in Action featuring student art runs until JUNE 21.
 - New Works Drama Theater Productions are coming in May.
 - KSS Choir competed in WIndscapes choir competition
- Indigenous Chair – Sharon – Nothing to report
- Technical Education Chair – Jayme
 - Robotics club competed March 1.
 - New club called Design Thinking club who find problems and design solutions for the problem. Suggestion that they connect with Jordan around his new Participatory Budgeting project.
 - Students are competing in Skills Canada competition around drafting, design
- Student Support Chair – Matt
 - Q3 learning updated as coming.
 - April 22 is the next post secondary meeting for grade 12's- includes what to do after you are accepted to university.
 - Course selection is happening now.
 - A public health nurse is in the counselling center every second Wednesday from 9:15-noon, student engagement has been good.
- Clubs Chair – Deannie - Nothing to report

5 COPAC REPORT

Reminder - Applications are now open for PAC Gaming Grants (Deadline to apply is June 30, 2026)

<https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants>

- Hannah Beech presentation in May around cell phone use- information will be sent out by the district

- Nicola Baker, current COPAC president has put her name forward with a few other people from likeminded DPACs for positions on the BCCPAC board. Elections are in April. This year, most PACs, including KSS, did not join BCCPAC so they will not have as many proxy votes.
- Elections at COPAC are coming, only one person has put their name forward. We need a minimum of 4 people to meet governance requirements.
- Erase tool is in the schools for kids to use [click here to see the webpage](#)
- Another tool related to Erase is the language matters presentation around mental health and drug abuse and the proper language to use around it. [Click here for the information](#)

6 TREASURE'S UPDATE

Mike Moore

- General Funds → Fundraiser? Did any money come in? How can we make it more visible?
 - We have only raised \$100 so far.
 - Discussion around the visibility in the Whoo's news, maybe trying at the start of the school year, can we add it as an optional fee on school cash online for a small amount like \$10?, could we reach out to Alumni to get money.
 - Sarah to look into adding it to school cash online.
- See appendix 3 for account updates

Motioned by Jayme

2nd by Deannie

Passed

7 ONGOING BUSINESS

7.1 Raffle Update – Cam Biffard

final raffle is wrapping up. Still need receipts from BC gaming for licence fees- will follow up.

7.2 Guitar Cases – Cam Biffard

Have measurements, need to confirm they are the correct guitars, will do next week.

7.3 COBBS- Jayme and Abbey

Went to select this year's recipients. They really enjoyed the process and selected three winners as well as three alternates. They chose students who had not already won awards. For next year, they recommend going on Thursday (later in the process) so that students who have not already won something get an award. Also, they recommend 3-4 hours to select the winners.

8 NEW BUSINESS

8.1 PAC Owned Items – how to track and what happens when they are not being used?

Discussed starting a spreadsheet and tracking the item and who requested it as they are probably the one who knows where it is. Sarah will do this.

8.2 COBSS Donor Appreciation

No one can attend

8.3 AGM

- Who is willing/able to stay on in their role? Who would like to stay on in a different role?

Section VIII - Term of Office

The term of office shall commence June 1, following election at the AGM, and shall be for one year.

Any elected member of the Council may serve on the executive for as many years as they are elected to a position, but no person may hold any one position for more than three (3) consecutive years. However, retiring elected council members may be re-elected for that same position for one year at the time if no other member comes forward for that position.

No person may hold more than one elected core executive position at any one time. The core executive positions being the Chair, Vice- or Co-Chair, Treasurer and Recording Secretary.

- Chair – Sarah → willing to stay (this will be the 3rd /last year in this role)
- Secretary – Cam → graduating
- Treasurer – Mike → willing to stay
- COPAC Rep – Deannie → depends on student school
- Academic Chair – Jing (this will be the 3rd /last year in this role)
- Athletic Chair - Glenn (this will be 3rd /last year in this role)
- Fine Arts Chair – Abbey willing to stay/swap
- Indigenous Chair – Sharon → graduating
- Technical Education Chair – Jayme
- Student Support Chair – Matt
- Clubs Chair – Deannie → depends on student school
- Nominations for PAC Executive – will advertise in Who's News
 - Definitely need secretary, indigenous chair and possibly copac and clubs
 - Notifications/invitations to be sent to KLO and Dr KNox PACs

8.4 Prom Update

- Venue is secured and rentals are done, prom committee toured the venue
- The items that were to be purchased are too expensive if we buy the good ones- suggest renting.
- There will be a field trip permission form and if students want to leave early, they will need to be signed out. Principal and other admins to do that.

9 MEETING ADJOURNMENT

Next Meeting – AGM May 12, 2026, in person

APPENDIX 1 – PARTICIPATORY BUDGETING PRESENTATION

KSS School Participatory Budgeting

Learning skills of agency, deliberation, and responsibility

Big Picture Goals

Teaching Deep,
Critical Thought

- *Increase independent, free thought.*
- Resist negative trends of group-think.
- Inculcate a desire for and habit of curiosity.
- *How to make own opinions based on fact*



Engage Students in
Citizenship and
Community

- *Inculcate habits of democratic citizenship.*
 - *Agency and responsibility.*
- Humanize schools and curriculum.
- Explore the power of your attitude to bring out the best in yourself and others.

HUMANITY

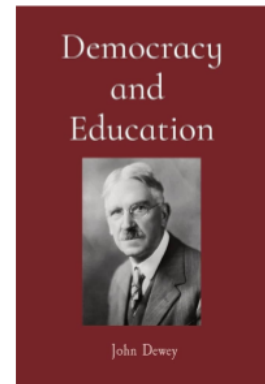
Cross-Curricular T&L
as a Method

- Apply learned knowledge from multiple disciplines in an effort to connect people and content with larger communal goals.



Democracy

- **Dewey - Democracy as a way of life**
 - Development of habits through ***a lived experience*** of democracy
 - Engagement of ***the active with the passive***
- What might that look like?
 - Active encouragement of political debate
 - Respectful dissent
 - Participatory budgeting - deliberation, reciprocity



Key characteristics of PB

- All school members are included
- Encourages deliberation
- Active participation from start to finish and beyond
- Citizenship-as-practice

Participatory Budgeting

<https://vimeo.com/220012828>

Challenges

- \$
- School member buy-in
- Logistics

The Plan

1. Raise funds
 - Between now and the beginning of the 2026-2027 school year
 2. Pilot via Social Studies Department
 - Applies to every student enrolled in SS courses in 2026-2027
 3. Student Steering Committee
 - SS teachers will encourage students to participate
 4. Complete the program
 5. Reflection
 - Administrators, teachers, students will reflect on what worked and what areas need improvement
 6. Whole-school PB in the 2028-2029 school year
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APPENDIX 2 – PRINCIPAL’S REPORT

1. Thank you!

- Thanks from all of us for being involved in PAC, our school, and in your child's education. We are very appreciative of parents/guardians who volunteer and make a difference.

2. KSS Calendar Draft

- As with procedures each year, please see the next two years of calendar proposals. The top half are all district set. The ones KSS sets are the early dismissal days which we build off each previous year. If you have any feedback, please let me know.



ÉCOLE KELOWNA SECONDARY SCHOOL 2026-2027 CALENDAR



Days in session	189 (3 summer Pro Days August)
Number of days of instruction	182
Number of non-instructional days	7
Schools open	Tuesday, September 8
National Day for Truth and Reconciliation	Wednesday, September 30
Administrative Implementation Day	Friday, October 9
Thanksgiving Day (schools closed)	Monday, October 12
Teacher Professional Day	Friday, October 23
Remembrance Day (schools closed)	Wednesday, November 11
Winter vacation period (schools closed)	Monday, December 21 – Friday, January 1
Statutory holiday (schools closed)	Friday, January 1
Schools reopen after Winter vacation	Monday, January 4
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 12
Family Day	Monday, February 15
Spring vacation period (schools closed)	Monday, March 15 – Thursday, March 25
Schools reopen after Spring vacation	Tuesday, March 30
Good Friday (schools closed)	Friday, March 26
Easter Monday (schools closed)	Monday, March 29
Victoria Day (schools closed)	Monday, May 24
Administrative Day (students do not attend)	Wednesday, June 30

Early Dismissal Days	
September 8, 2026—12:15 p.m. dismissal	First Day of School
October 7, 2026 — 1:30 p.m. dismissal	Parent-Teacher Conferences
January 13, 2027 — 12:30 p.m. dismissal	Capstone Presentations
March 3, 2027 — 1:30 p.m. dismissal	Parent-Teacher Conferences
May 26, 2027 — 12:30 p.m. dismissal	Capstone Presentations
June 29, 2027 — 11:00 a.m. dismissal	Last Day of School



ÉCOLE KELOWNA SECONDARY SCHOOL 2027-2028 CALENDAR



Days in session	189 (3 summer Pro Days)
Number of days of instruction	182
Number of non-instructional days	7
Schools open	Tuesday, September 7
National Day for Truth and Reconciliation	Thursday, September 30
Administrative Implementation Day	Friday, October 8
Thanksgiving Day (schools closed)	Monday, October 11
Teacher Professional Day	Friday, October 22
Remembrance Day (schools closed)	Thursday, November 11
Winter vacation period (schools closed)	Monday, December 20 – Monday, January 3
Statutory holiday (schools closed)	Monday, January 3
Schools reopen after Winter vacation	Tuesday, January 4
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 18
Family Day	Monday, February 21
Spring vacation period (schools closed)	Monday, March 20 – Friday, March 31
Schools reopen after Spring vacation	Monday, April 3
Good Friday (schools closed)	Friday, April 14
Easter Monday (schools closed)	Monday, April 17
Victoria Day (schools closed)	Monday, May 22
Administrative Day (students do not attend)	Friday, June 30

Early Dismissal Days	
September 7, 2027—12:15 p.m. dismissal	First Day of School
October 6, 2027 — 1:30 p.m. dismissal	Parent-Teacher Conferences
TBA (January 2028) — 12:30 p.m. dismissal	Capstone Presentations
March 8, 2028 — 1:30 p.m. dismissal	Parent-Teacher Conferences
TBA (May 2028) — 12:30 p.m. dismissal	Capstone Presentations
June 29, 2028 — 11:00 a.m. dismissal	Last Day of School

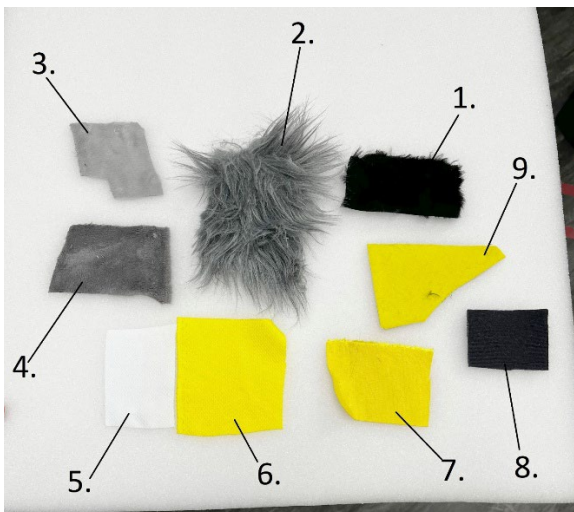
3. OC and KSS

- Non-OC students are no longer allowed to enter buildings at OC.
- This has been a pattern off and on over our 24-year-neighbour relationship so it's nothing new. Essentially, they don't have staff/space to accommodate the influx of students looking to buy lunch, taking up common space from paying OC students.
 - There has been a very small minority of students who have caused grief next door (disrespect, vandalism, etc.)
 - We have worked closely with them to address concerns as they've been raised and have a great working relationship.
- Essentially, they made the decision that KSS students can't head next door and buy lunch. Since Spring Break, things have gone incredibly well and our kids have been great.
- We have been creating other great inroads with departments at OC (between AP and their English faculty lately, for example) and that will continue to evolve.

4. Timetabling/Staffing Projections

- We are working hard to be ready for our staffing meeting later this week
- The district is looking at another shortfall, and we have been tasked with timetabling tightly. 25 students in a class is the funding breakeven point from a scheduling perspective.
- Kudos to Mike Kormany for all his work so far on the timetable. As a frame of reference, building a schedule for a building like KSS is anywhere between 80-120 hours, depending on it going well. If Mike looked a little more tired than usual, that would be why 😊

5. Hootie Mascot Update Pics





APPENDIX 3 – TREASURER’S REPORT

OVERVIEW

AS AT FEBRUARY 28, 2026

KSS Parent Advisory Council						
		GAMING ACCOUNT		GENERAL ACCOUNT		School Account (for PAC)
Income		Actual (To date)		Actual (To date)		Actual (To date)
	Gaming Account					
	Roll over from prior year	\$25,045		\$1,920		\$250
	Gaming grant	\$37,240	Donations		Donations	
	50/50 Sales - GRAD	\$3,170				
	50/50 Sales - RUGBY	\$6,580		\$0		\$0
				\$0		
Total Available \$\$ to Disburse		\$72,035		\$1,920		\$250
Expenses						
	School Requests (Gaming Account)					
	See details attached					
	2026 1st Half	\$30,533	COBBS	\$1,620		
	2026 2nd Half	\$22,988				
	2025 and prior (Note 1)	\$224	Teacher appreciation			
	Bank Fees	\$105		\$105		
	50/50 Payout	\$1,585				
	50/50 expenses GRAD	\$558				
	50/50 Profit for Grad	\$1,027				
	50/50 expenses RUGBY	\$878				
	50/50 Profit for RUGBY	\$5,701				
	School Requests Subtotal	\$63,599		\$1,725		\$0
Amounts remaining available to spend		\$8,436		\$195		\$250
		GAMING		GENERAL		
2026-02-28						
Bank Account Balances		\$50,170		\$247		\$250
	Outstanding cheques	-\$13,518		\$0		\$0
	Outstanding deposits	\$0		\$0		\$0
Actual Remaining Cash		\$36,652		\$247		\$250
Note 1 - request for \$\$ was in July for 2025 year and we were in the midst of changing signatories so cheque was issued in September						

GAMING BUDGET

KSS PAC - GAMING FUNDS BUDGET - 2025-2026							
Category	Teacher	Item	Total Requested	Amount Approved	COMMENTS	Spent	Cheques
Academics							
Spanish	Kolesar	Mexican Restaurant field trip	\$450	\$250	\$10 per student for field trips	\$0	
Philosophy/English	Kahler	Religion Field trip	\$650	\$300	\$10 per student for field trips	\$0	
Speech/Debate	Bresch	Debate tournament support	\$400	\$300	\$10 per student for field trips	\$282	789
Environmental science	Margetts	Field trip for hands on experience	\$1,000	\$300	\$10 per student for field trips	\$300	791
French	Hazel	traditional food experience	\$450	\$450		\$382	788, 802
Indigenous students	Bennett	Land and hands on based learning opportunities	\$1,750	\$1,000	Beading and field trip	\$0	
Math	Shaw	Math contest support for Grades 10 through 12	\$920	\$920		\$280	802
Social Studies	Long	School Participatory Budgeting project	\$2,000	\$0	TBD in November	\$0	
						\$0	
			\$4,700	\$3,520		\$925	
Applied Skills							
Robotics Club	Harris	Registration for provincials	\$2,000	\$2,000		\$2,000	788
Automotive	Schultz	Battery charger/booster	\$269	\$269		\$269	788
Automotive	Schultz	Decals/signage	\$3,000	\$0		\$0	
Poster Printing Supplies	Fallon/Freeman	Ink paper and print heads	\$667	\$667		\$667	791
Robotics Club	Harris	Registration for provincials - PRIOR YEAR 2024-25	\$2,000	\$2,000		\$2,000	791
			\$7,936	\$4,936		\$4,936	
Athletics							
Dance	Zaseyblida	Dance club	\$800	\$355		\$340	784
Physical education	Bresch	Extra curricular access for students requiring mental health support	\$600	\$300		\$197	782
		Extra curricular access for high need students needing 1 on 1 support from CEA	\$600	\$600		\$0	
Rugby	Curran	Chop bag XL tool for teaching rugby tackling	\$925	\$925		\$925	788
Dance	Zaseyblida	Dance fitness guest instructors	\$1,700	\$1,500		\$410	794, 798, 810
Yoga & Wellness	Zaseyblida	Field trips and guest instructors	\$1,010	\$600		\$0	
Field hockey	Bernhardsson	Field trips to Vancouver island for tournaments	\$1,960	\$640		\$840	788
All sports	Bernhardsson	Replace ice machine with larger one	\$2,000	\$2,000		\$1,988	790
Ultimate frisbee	Davidson	Purchase of pinnies and cones	\$547	\$547		\$547	797
Cross country	Gallo	Support for entry fees at Championships	\$372	\$372		\$372	788
			\$10,514	\$7,839		\$5,417	
Fine Arts							
Theatre/Arts	Ciccotelli	Student volunteer support for Tech week	\$2,000	\$1,000		\$987	791, 793
Choir	French	Field trips and uniforms	\$5,100	\$2,400	One field trip festival covered and no uniforms	\$1,188	802
Theatre/Arts	Garbelya	Night Owl Theatre - drapes for performances	\$510	\$510		\$507	790
			\$7,610	\$3,910		\$2,660	
Student Resources							
Avid Readers Club	Franz	Purchase of books	\$1,000	\$1,000		\$1,000	789
Creating Writing magazine	Franz	Support for Papercuts magazine	\$300	\$300		\$0	
Compost bins	Margetts	Replace compost bins which are collected and disposed by students	\$728	\$728		\$0	
Podcast club	Wrauley/Ennis	Purchase of recording equipment	\$5,163	\$3,800	2 microphones	\$3,007	800, 802
BIPOC club	Drescher/Ragoonaden/Ragobar/Culham	Various types of field trip type activity	\$500	\$250	Half and see how it goes for second half approval	\$114	801
					Breakdown of costs needed and TBD in November	\$0	
Multi cultural days	Multiple	Displaying culture and foods	\$2,000			\$0	
Yoga	Zaseyblida	Long yoga straps	\$750	\$0		\$0	
Potential ribbon skirt making club	Manca	Club to make ribbon skirts and ribbon shirts	\$1,000		More information required		
			\$11,441	\$6,078		\$4,671	
Other							
Other	Garbelya	New Mascot costume for school pride/culture	\$3,000	\$3,000		\$2,237	
Other	Loveridge-Marks	Friday fun announcement support	\$2,500	\$1,250		\$0	
			\$5,500	\$4,250		\$2,237	
Totals							
			\$47,701	\$30,533 A		\$20,845	
					Bank Fees	\$81	
Gaming Grant 25/26				\$37,240			
Outstanding from 24/25				\$25,045		\$20,907	
Total available to spend				\$62,285 B			
Sub-total				\$31,752	B less A		
Prior year				(\$224)			
Overall remaining to spend				\$31,528			

KSS PAC - GAMING FUNDS BUDGET - 2025-2026							
Category	Teacher	Item	Total Requested	Amount Approved	COMMENTS	Spent	Cheques
Academics							
Philosophy	Kehler	Philosophy "cafe like" support	\$300	\$300		\$176	
French	Hazel	traditional food experience	\$600	\$700			
			\$1,100	\$1,000		\$176	
Applied Skills							
			\$0	\$0		\$0	
Athletics							
Dance	Zaseybida	Dance club	\$340	\$340			
Physical Education	Zaseybida	Extra curricular access for students requiring extra support	\$1,000	\$500			
Track and Field	Gallo	Cover Zone meet fees for team	\$200	\$200			
Soccer	Bernhardsson	Girls soccer shorts	\$3,168	\$1,500			
Basketball	Bernhardsson	Senior girls basketball	\$3,600	\$0	Next year		
			\$8,308	\$2,540		\$0	
Fine Arts							
Theatre/Arts	Ciccotelli	Student volunteer support for Night Owl Theatre production team	\$2,000	\$1,000			
Vocal Jazz	French	Dresses for performances - multi year uses	\$1,400	\$1,400		\$0	
Theatre/Arts	Garbelya	Night Owl Theatre - drapes for performances					
			\$3,400	\$2,400		\$0	
Student Resources							
Leadership/Grad	Ragobar	Carnival style games for students	\$550	\$2,000			
KSS Leadership	Sodaro	Two LED follow spot lights	\$7,448	\$7,448		\$0	
Beading club	Bresch	Purchase materials for club	\$200	\$200		\$0	
Leadership/Grad	Ragobar	Help cover cost of Delta Grand for Grade 12 Grad	\$5,000	\$5,000		\$0	
BIPOC	Drescher/Ragoonaden/ Ragobar/Culham	Various types of field trip type activity	\$500	\$300		\$0	
Yoga Club	Zaseybida	Long yoga straps	\$600	\$600			
Interact Club	Ragobar?	AP banquet	\$1,500	\$1,500			
			\$15,798	\$17,048		\$0	
Other							
			\$0	\$0		\$0	
Totals			\$28,606	\$22,988 A		\$176	

RAFFLE TRACKING

	Grad	Rugby	Payee	
Net Proceeds	\$1,027.47	\$5,701.52		
\$\$ issued				
Bus		-\$1,035.56	KSS	
Players kit		-\$2,104.10	Fullline Sports	
Players kit		-\$2,204.73	KSS	
Remaining	\$1,027.47	\$357.13		