




Before you begin: You were emailed a temporary Login ID and password. You will need both to login the first time. Your password is generated and is a temporary password. Note: Cell phones do not always work. Please use a desktop or laptop if possible.

Accessing MyEducation BC:
Please visit the KSS website.

Click on this icon, “MyEducationBC”, near the bottom of the home page.

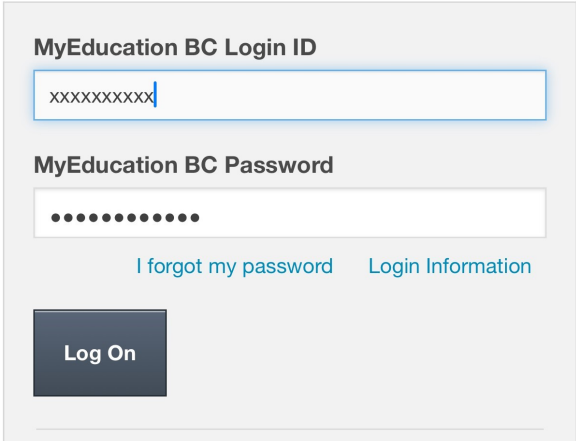
<https://kss.sd23.bc.ca/>



Login:
You will need your Login ID/Username!
If this is your **first time** logging in, you were emailed a temporary Login ID and password. You will need this to Log on. Enter your Login ID and Password and then click Log On.
Note: The Login ID/Username and Password are CASE sensitive.

If you have already logged into MyEducation BC, you do not need to create another account. Enter your Login ID and Password.

Welcome to MyEducation BC!



Your Login ID is the same as your Username.

Password:
The **first time** you login, MyEducation BC will request that you change your password.

Enter your temporary password (the one that was emailed) into the current password field, enter a new password following the **PASSWORD REQUIREMENTS** in New Password and Confirm New Password. *Write down this information or take a screenshot of it.*

Note: You will receive an error message if you have not followed the password requirements!

If you have had your password reset by the office, you must do this step. Your current password is the password that was emailed to you.

Password Reset

Password Requirements
Minimum length is 8
At least one number
At least one capital and lowercase letter
At least one symbol that isn't a letter or number
Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Current Password
.....

New Password
.....

Confirm New Password
.....

Cancel OK



Security Preferences:

After creating your password, you will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer.

Note: You only need to do this step the first time you log into MyEducation BC.

Password Requirements

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Current Password

New Password

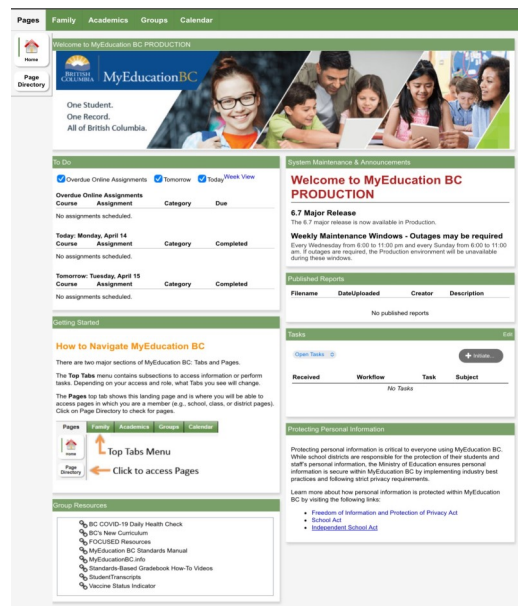
Confirm New Password

OK Cancel

Finding Student Written Learning Updates (previously Report Cards):

When your child's Learning Update *has been posted*, you will find it under the **Published Reports Heading** (half way down on the right-hand side). It will not be there until we have posted them. You will be able to view it, download it, and print/share if you want.

Published Report Cards will remain on the system for a certain period of time. Published reports are only available for the Current School Year; it is recommended you download the report to your phone/computer.



If you are having trouble logging in, or you need a password reset, please email: kss@sd23.bc.ca or call 250-870-5105 extension 0

Parents of International Students and The Welcome Centre Students, please contact The Welcome Centre.