

2025/2026

Kelowna Secondary School - Student Parking Policy Contract

NOTE: Each year there are over **600** Grade 12's and only **159** student parking spots.

This Parking Permit gives students the permission to park in the Kelowna Secondary School **student** parking lots only, **but it does not guarantee a parking spot**. Student parking allocations are done on a daily '**first come, first served**' basis, and if there are no parking spots available then students will have to park somewhere other than at KSS at their own risk. The \$15 fee simply covers the cost of the pass.

By initialling below the student agrees that they will not park in the **Staff Parking Lot, the Visitor Parking Area, in a Fire Lane** or other traffic corridors. Students recognize if they park improperly, parking discipline procedures will be enforced.

* I acknowledge my understanding of the above by placing my initials here:

Student Initials _____

Guardian Initials _____

I, the undersigned, do agree that by signing this Parking Policy Contract I understand:

- That all outstanding student / school fees must be paid prior to obtaining a parking pass.
- That I will face progressive parking enforcement, should I violate any aspect of this Parking Policy Contract. (please see next page for progression of parking enforcement)
- That Parking Permits are for Grade 12 students only and may not be given or sold to any other person. Doing so will result in my parking permit being revoked for the year.
- That each Parking Permit costs \$15.00, and if I lose my pass there will be a replacement cost.
- That School District #23 and Kelowna Secondary School are not responsible for damage done to vehicles in the school parking lots. I park at my own risk.
- That I must display my Parking Permit on my rear-view mirror at all times when parked in the Student Parking Lot in order to make it visible from outside the vehicle.
- That while in my vehicle on school grounds, I will abide by the KSS Code of Conduct.
- That I will not "hang out" or loiter in my car while it is parked at KSS.
- That my Parking Permit may be revoked without refund if: a) I do not follow safe driving practices at all times, b) I consume alcohol or smoke in my vehicle while on school grounds, c) I make the parking lot a mess – litter, etc. d) violate any other terms of this contract.
- That I must update the office, should the details of my vehicle change (add a new car, change a license plate number, etc.

Student Printed Name

Student Signature

Date

Guardian Printed Name

Guardian Signature

Date

Progressive Parking Enforcement

1st Violation: violation sticker

2nd Violation: Email to parents

3rd Violation: Forfeit pass

* I acknowledge my understanding by placing my initials here:

Student Initials _____

Guardian Initials _____

Submit Vehicle Information

- 1) Pay for parking pass and any outstanding fees on School Cash Online
- 2) Enter vehicle information Online - [Submit Vehicle Information](#)
- 3) Bring this completed form and proof of payment to the office to obtain parking pass.

